

**Office of the Attorney General**  
Human Resources  
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Indianapolis, IN 46204  
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**317-232-7979 (fax)**



## **JOB POSTING**

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Interested candidates should send their resume via regular mail, email (*as a Word document*) or facsimile to the address or phone number shown above. The Office of the Attorney General is an Equal Opportunity Employer.

### **DEPUTY ATTORNEY GENERAL Consumer Protection Division**

#### **Summary:**

Provides legal representation on behalf of the State and for the benefit of consumers in court proceedings.

#### **Essential Duties and Responsibilities include the following (other duties may be assigned):**

- Reviews pertinent decisions, policies, regulations, and other legal matters pertaining to cases.
- Maintains caseload of investigation and litigation cases involving alleged violations of consumer protection laws.
- Researches and writes motions and briefs effectively, demonstrating excellent written communication skills.
- Courtroom litigation: Appears in court and presents evidence before judges and juries.
- Interacts with the general public regarding consumer protection matters using excellent communication skills.

Please submit writing sample with resume.

#### **Experience:**

- Prior litigation experience preferred.
- Licensed to practice law in the State of Indiana, and presently in good standing.
- Demonstrates a collaborative, teamwork-oriented approach to all assignments.